



CITY OF CHARLES TOWN

CHARLES TOWN TREE BOARD

AGENDA • SEPTEMBER 3, 2026

**Commission/Board
Meeting**

COUNCIL CHAMBERS

7:00 PM

101 E Washington Street, Charles Town, WV 25414

1. CALL TO ORDER

2. APPROVAL OF MINUTES

: **2026-1854:** Charles Town Tree Board Meeting Minutes - August 6, 2026
[Tree Board Meeting Minutes - August 2026.pdf](#)

3. UNFINISHED BUSINESS

: **2026-1860:** WV Department of Forestry Community Grant at \$50,000. No longer focused on removal of invasive species, unless replace invasive with native 1 for 1. Funds are expended and reimbursed. Equipment can be purchased with a maximum of \$5,000.
<https://wvforestry.com/wp-content/uploads/2025/07/Community-Tree-Grant-Instructions.pdf>

4. NEW BUSINESS

: **2026-1855:** Welcome to New Members Ian Updike and Greg Vickers - Introduction

: **2026-1856:** BMP Tree Program for Fall of 2026

: **2026-1857:** Fall Tree Planting Cacapon Institute - Planting at JMP Pool to address drainage areas and water run off along with natural planting. 20 Bottlebrush Buckeyes, 16 American Beautyberries, 2 Swamp White Oaks, 2 Redbuds, 1 Sycamore. This is a joint effort by the Tree Board and Parks and Recreation. We will seek to get a large volunteer turnout and make this a community event. City Council and Mayor invites are in order. Planting will occur in October of 2026. See photos.

[View recent photos.png](#)

[View recent photos 2.png](#)

: **2026-1858:** Earth Grounds Festival Event November 7, 2026

: **2026-1859:** Assessment of events the Tree Board want to participate in.

- Arbor Day
- Spring and Fall BMP program
- Spring and Fall Cacapon Plantings
- Festivals (Blooms & Blossoms, Earth Grounds (Spring/Fall), Cheer Booth, other)

[Topics for Assessment on 9.3.26.pdf](#)

5. ADJOURNMENT

6. NOTICE: The Public May View the Meeting Live by Clicking on the Event Link at:
https://www.charlestownwv.us/government/agendas_minutes.php

